



Village Board Meeting
Thursday February 11th, 2016 @ 7:00 p.m.

Bill Antti-Village President

Cheri Borowiec-Village Trustee
Eric Boxer-Village Trustee (**Absent**)
Joshua Rossmiller-Village Trustee

Alan Cornue-Village Trustee
Shannon Sperandeo-Village Trustee (**Absent**)
Phil Traskaski-Village Trustee

1. Call to Order/Roll Call/Pledge of Allegiance

Meeting of the Village Board was called to order at 7:00 PM by President Bill Antti.

2. Citizen's Comments No Citizen Comments

3. Consent Agenda:

Approval of payment of Bills

Approval of Clerk/Treasurer's Report

Approval of Minutes: Reg. Mtg. January 14th, 2016

Approval of Operator's License for Katrina York: *PD Approved*

On a Traskaski/Borowiec motion to approve consent agenda as listed; carried 5-0.

4. Unfinished Business:

a. Discussion and possible action on future of Village Real Estate Properties.

President Antti reported on meetings with Shorewest Realty and Keefe Realtors. We are setting a meeting with Coldwell Banker soon. On a Borowiec/Traskaski motion to table to next month; carried 5-0.

b. Discussion and possible action regarding Loaves and Fishes Food Pantry

Trustee Traskaski reported on the Community Relations Committee meeting held just before the Board Meeting. Discussion included the status of the Local Food Pantry and Village compliance with ADA requirements and Insurance. They would have to pay for electric for refrigerators. They are open for four hours on Thursday mornings. A lease agreement and Hold Harmless would have to be provided. The Food Pantry would have to remove snow and help with maintenance of the building. The Village could be putting the structure up for sale and when the building is sold the Pantry would have to find someplace else to reside. Trustee Traskaski and Borowiec recommend the Board approve the use of the Village Hall/Police Department for the Food Pantry when we move out. Village Zoning Administrator Foss reported on issues with possible use of the Fire Dept. structure and fire codes. They are looking into getting costs for demolition of the current structure and the need to get the lot to a higher use. Also the Boiler System did not pass inspection this year and will need to be shut down next winter. Trustee Cornue commented about a rental agreement and when the transfer might happen.

On a Borowiec/Traskaski motion to approve the Loaves and Fishes Food Pantry leasing the current VH/PD building with all the agreements in place; Lease, Hold Harmless, Insurance and Maintenance agreements; carried 5-0.

5. New Business:

a. Discussion and possible approval of Probationary Period complete for Officer Boulard.

Chief Balog reported that Officer Boulard has completed his probationary period and would like to recommend him to Non-probationary. On a Cornue/Traskaski motion to approve Probationary Period complete for Officer Boulard; carried 5-0.

b. Discussion and possible approval of Promotion to the rank of Lieutenant for Officer Steven Bappert on the recommendation of the Safety Committee.

Chief Balog reported about the committee interview of three candidates for Lieutenant promotion. Officer Bappert rose above the other two and is his recommendation for the promotion. On a Cornue/Borowiec motion to approve of Promotion to the rank of Lieutenant for Officer Steven Bappert; carried 5-0.

Discussion also concerning wage for the new Lieutenant will be increased to \$30.50/hour and become a salaried-exempt employee. On a Cornue/Rossmiller motion to approve the salary increase to \$30.50/hour for Officer Bappert; carried 5-0.

c. Discussion and possible approval of Change Orders #19, #21-#28 for the Village Hall/Police Department Building Project.

See attached PCO #24. On a Cornue/Traskaski motion to approve Change Orders #24 for the Village Hall/Police Department Building Project; carried 5-0.

d. Discussion on status of Goals and Objectives for 2015-2016 from Standing Committees.

See attached Standing Committees Goals and Objectives. Public Works Committee will need to have conversation with GC Foods concerning Community Sign and Parking Lot future.

6. Ordinance Updates: NONE

7. Attorney Report: Linda Gray None

8. Standing Committee Reports:

- a. Finance**—President Antti reported that the committee went over the monthly bills, salary for Lieutenant and the committee goals.
- b. Human Resource**—Employee Surveys and Reviews are due in two weeks.
- c. Parks & Recreation**—Trustee Borowiec is working on Darling Field Lease.
- d. Community Relations and Communications**—Meeting about Loaves and Fishes
- e. Public Safety and Licensing**—Agenda items 5a & b above; Working on interview process.
- f. Economic Development and Zoning**—No Meeting
- g. Public Works**—PW Superintendent reported that the winter has been pretty quiet; installed energy saving items in his new building. He also reported on WWTP Inspection and Compost issues.

9. Village President Report—President Antti reported that he visited with David Laurine about his construction project and the expected opening will be before the Country Thunder Event. PW Schiller and President Antti took a tour of Super Mix with Mr. Pease. The building is coming along and should get occupancy soon. The structure has heated floors with waste oil burners to heat it. Landscaping is done and some trees came down in the high winds. Move in by May possible. He will need to get sign approval soon from the Plan Commission. The VH/PD Construction Project is coming along. Priming walls soon, two overhead doors are installed and outside doors are installed.

On a Borowiec/Traskaski motion to Adjourn at 8:10 PM; carried 5-0.

Attachments: Clerk/Treasurer's Report
Project Change Order #24
Standing Committees Goals and Objectives

William Antti; Village President

Claudia L Jurewicz; Clerk/Treasurer

STANDING COMMITTEE GOALS AND OBJECTIVES

Public Works:

- Public Day @ Public Worksô No date set yet
- Storm waterô MS4 Permit Complianceô In the Works
- Re-examine Arterial Streetsô Part of Five Year Plan
- Water Conservation Infoô GC Days brochure; pamphlets from DNR

Human Resource: ABSENT

- Employee Reviews Each Year
- Employee Appreciation Events with the Board
- Re-evaluate Village Organization ó Supervisory
- Employee Surveys
- Job Descriptions for all Departments

Finance:

- Long-Term Finance Plan to Balance Budgetô Done in June or July 2016
- 5 Year Street Plan & CIP Updateô Work in progress; integrate with Financial Plan
- Update All Fees--Done
- Grant Research Including PD Officerô Not doing
- Court Reconciliationô New Software installed

Parks & Recreation:

- Leasing for Ball Fieldô Basic Lease Agreement in progress; GC Rec to possibly use Darling Field again.
- Dog Parkô Nothing yet
- Cemetery Maintenance--Nothing
- Village Softball League--No
- Exercise Equipment for Parkô Fundraising for new equipment a possibility

Public Safety & Licensing:

- Code Bookô On going
- Kids Ed for Police Departmentô DARE; Office Bappert getting kids involved; GC Days involvement
- Psych Evaluation for Police Departmentô Looking into expenses; New employees get evaluated
- Fireworks Regulations & Ordinance Updateô Discussion at least three times; unanimous in not changing the ordinance.
- Court- Judicial Softwareô Installed and running
- Train all employees on CPR and AEDô Working on it with Chief
- Update Burning Ordinanceô Chief recommending distance guidelines also burning in streets an issue
- Incorporate PD into GC Days (Bike Rodeo)ô Along with Kids Ed
- PD Level of Service óCornue stated that we need optimal level of service for the village
- Disaster Planô Needs updating; working on it
- Court Proceduresô Court Clerk now has office hours; changed prosecuting Attorney
- Ordinance Reviewô on going

Community Relations & Communications:

- Dog Days- Registrationô Form a committee for this event
- Websiteô Working on a framework of a new site
- Public Educationô Facebook site and new website in the works
- Community Eventsô New Events Committee formation
- Community Surveyô Possibly on website soon

- Coordinator for Senior Groupô Reach out to retirement homes for suggestions
- Coordinate with Lions Club for GC Daysô Events Sub-committee?
- Recycle program for electronicsô Looked at several companies, in spring or summer
- Recruitment of Volunteers for Community Eventsô Events Sub-Committee
- Digital Bulletin Board óCostly; not at this time
- Volunteers for Village Projectsô Events Sub-Committee

Economic Development & Zoning:

- New BTIPô Trustee Rossmiller to look into updating
- Commercial Property List--No
- Selling Village Lotsô In the works
- Definite Layout for Business Development--No
- Change B-2 for event parkingô Country Thunder Event; Tough Mudder etc.
- Econ Dev Training- WEDA--Possible